

# **GENERAL DATA PROTECTION REGULATION**

For the attention of clients, suppliers and visitors

Gaia Capital Partners respects your privacy and is committed to protecting your personal data in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act ("Loi informatique et Libertés").

This privacy notice describes how Gaia Capital Partners collects, uses and protects personal data related to its clients, suppliers and any other stakeholders.

### Nature of collected personal data

As a Gaia Capital Partners' client, supplier or visitor of its website/offices, Gaia Capital Partners may collect information about you such as:

- for website visitors: name, email, phone number;
- for suppliers: name, surname, job title, email, phone number;
- for clients: name, surname, job title, email, phone number.

Gaia Capital Partners collects this information in order to (i) respond to any information requests from you and other contractual relationships and (ii) comply with its' regulatory and legal obligations.

## Personal data collecting period

Gaia Capital Partners collects your personal data through its website, the visit of its offices, meetings/events between you and Gaia Capital Partners' team and publicly information.

More specifically,

- for website visitors, the data are collected when you subscribe to our newsletter or when you contact us via our Contact Page to have more information;
- for suppliers, the data are collected while contracting with subcontractors;
- for clients, the data are collected during offices' meetings, firm's events or conference.

#### Personal data use

Collected data will help Gaia Capital Partners:

- maintain a directory contact;
- share with you relevant marketing information (such as business and economic insights);
- comply with regulatory and legal obligations (such as conflict checks, anti-money laundering checks);
- understand the use and performance of its website;
- for website visitors: gather information (newsletter or information's appointment);
- for suppliers: manage the subcontracting commercial relationship;
- for clients: meet regulatory requirements related to LP's commitments.

Gaia Capital Partners may share information with its subcontractors. In this case, Gaia Capital Partners will make sure that its partners and subcontractors commit to the GDPR requirements.

### Personal data retention period

Gaia Capital Partners will only retain your personal data for the longest of (i) the period necessary to fulfil the purpose for which they were collected or (ii) the period required by the CNIL (French Data Protection Authority).

Once the period is expired, Gaia Capital Partners undertakes to securely destroy your data collected either in paper or in electronic format.

#### Personal data protection

On a daily basis, Gaia Capital Partners has put in place appropriate measures (technical and organizational) to protect your personal data against unlawful or accidental destruction, accidental loss or alteration and unauthorised access or disclosure.

#### Personal data transfer

Gaia Capital Partners does not transfer your personal data to countries outside the European Union.

## Your rights

In line with GDPR and the Data Protection Act ("Loi informatique et Libertés") requirements, you have the right, at any time, to access, correct, request erasure, object to the processing and request the transfer of your personal data. In this case, please contact Gaia Capital Partners via the following contact privacy@gaiacap.co.

**Nota:** Please attach to your request a document to support your identity.